

Oct 24, 2023

Registration Office (Kankogakubu-kakari)

Faculty of Tourism

Wakayama University

◆Additional Notes : It has been decided that the second round for applications for Master's Program will not be conducted.

Application guidelines of the 2024 are changed as follows;

《Page 7 of Application Guidelines》

| Major | Number of Admitted Students |
|-------------------|-----------------------------|
| | Second Round |
| Master of Tourism | |

2024

Graduate School of Tourism

Wakayama University

Master's Program

Application Guidelines for International Students



Purpose for the Master's Program

Tourism has been developing dramatically in both volume and quality in the 21st century and is recognized as central to Japan's national strategic plan. In this context, the Master Program at the Graduate School of Tourism aims to train expert professionals with the academic and practical skills required for engaging in different tourism areas of research and expertise, thereby becoming human resource assets that can act with a global worldview. Our graduates will work to build a character that adheres to humanistic nature as well as to possess the high skills of professional application and creation.

Admission Policy

The Graduate School of Tourism seeks students who have acquired the following knowledge and abilities:

1. The fundamental and systematic knowledge of tourism
2. The knowledge of the associated academic fields related to tourism phenomena
3. The ability to comprehend, analyze and scientifically examine a wide range of tourism phenomena from an academic perspective
4. The willingness to apply the advanced knowledge developed through innovative tourism studies to society

Expectations after Admissions

Based on the qualities and abilities possessed at the time of admission, students are expected to be further motivated to explore tourism studies, acquire a high level of expertise, and enhance their research skills supported by research ethics.

Basic Policy for Admissions

1. General admissions and admissions for international students
Applicants' fundamental academic knowledge, willingness to learn, commitment to continuing study, and interest in tourism are comprehensively assessed via interviews, essays, research plans, and application documents.

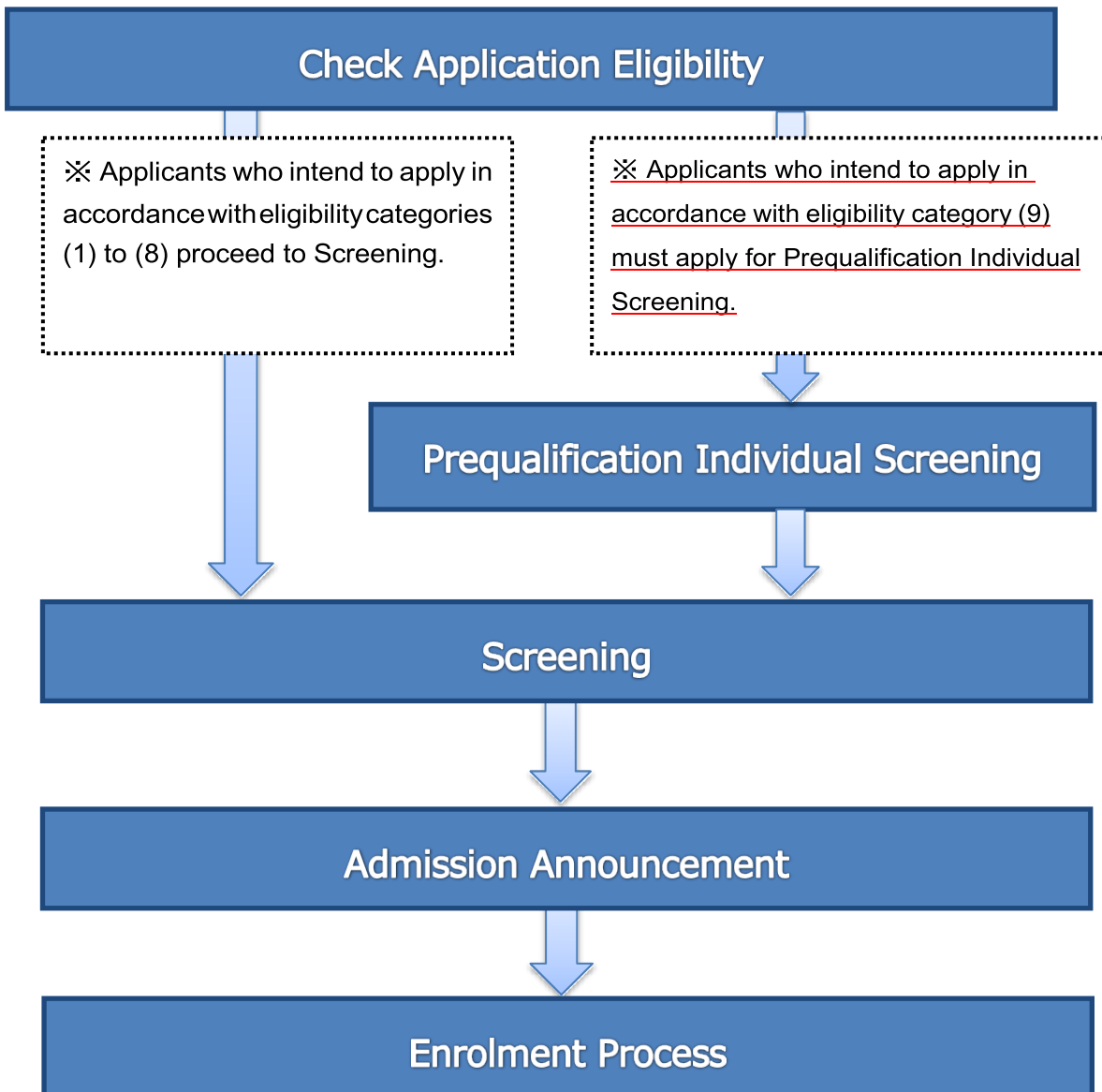
Important Notice: Before You Apply

Please contact the professor under whom you wish to study for a consultation regarding the compatibility between your research area and that of the professor's before applying for the entrance exam. There is a limited number of classes that are held in English and professors who supervise in English although it is possible to complete the Master's program with English as your medium of instruction.

https://www.wakayama-u.ac.jp/tourism/en/Researcher_Profiles/undergraduate_master.html

Please note that the prior consultation with professors should not be regarding the results of the entrance exam.

Admission Flow



| | Application | Examination | Result | Enrolment |
|--------|--------------------|--------------------|------------------|-------------------|
| 1 R | August 21-23, 2023 | September 23, 2023 | October 20, 2023 | by March 15, 2024 |
| 2 R | January 4-9, 2024 | February 10, 2024 | March 6, 2024 | |

I. Eligibility

Requirements

1. International applicants are those who do not have Japanese nationality or permanent/settled residency status in Japan. Their status of residence is “college student,” as described in the Japanese Immigration Control and Refugees Recognition Act, or they are expected to obtain this status upon receiving the offer letter from the university.

International applicants who live outside Japan at the time of application and are expected to obtain the status of residence as “college student,” as described in the Japanese Immigration Control and Refugee Recognition Act, upon receiving the offer letter from the Graduate School of Tourism, can only apply **for the first round** of the admission examination. These applicants cannot apply for the second round of the admission examination.

2. Educational Qualification: International applicants must meet one of the following requirements:
 - (1) Applicant graduated from a Japanese university or is scheduled to graduate by March 31,2024.
 - (2) Applicant holds a bachelor's degree from the National Institution for Academic Degrees and University Evaluation of Japan pursuant to Article 104, paragraph(4) of the Japanese School Education Act or is scheduled to be granted the same by March 31, 2024.
 - (3) Applicant has completed a 16-year school education curriculum outside of Japan or is scheduled to complete the same by March 31,2024.
 - (4) Applicant has completed a 16-year school education curriculum by pursuing class subjects that are conducted by foreign schools through correspondence education in Japan or is scheduled to complete the same by March 31,2024.
 - (5) Applicant has completed curricula designated separately by the

Minister of Education, Culture, Sports, Science and Technology of Japan by pursuing class subjects that are conducted by a foreign educational facility positioned as a facility that has the curriculum of a university under said foreign country's school education system or is scheduled to complete the same by March 31, 2024. (This shall apply only to applicants who have completed a 16-year school education curriculum in said foreign country.)

- (6) Applicant has obtained a degree equivalent to bachelor's degree by completing a three-year program at the minimum or is expected to obtain one by the end of March 2024.
- (7) Applicant has completed a specialized course at an advanced vocational school, which is designated separately by the Minister of Education, Culture, Sports, Science and Technology of Japan on or after the day specified by the said Minister. (This shall apply only to advanced vocational schools that have curriculum extending to 4 years or more and fulfill the standards defined by the said Minister.)
- (8) Applicant designated by the Minister of Education, Culture, Sports, Science and Technology (Ministry of Education Public Notification No.50 of 1953) or has been scheduled to be designated by March 31, 2024.
- (9) Applicant who is 22 years of age or older by March 31, 2024 and is recognized as a person having scholastic abilities equivalent or superior to university graduates in the prequalification individual screening of the Graduate School of Tourism, Wakayama University.

If you have any questions regarding eligibility, please contact us at tgakumu@ml.wakayama-u.ac.jp

II. Prequalification Individual Screening

Applicants who intend to apply in accordance with eligibility category (9) must apply for Prequalification Individual Screening. Application documents will be examined.

1. Application period / Result notification

Application documents must reach us no later than the stated closing date.

| | Application Period | Result Notification |
|--------------|------------------------------|---------------------|
| First round | July 3-5, 2023 | July 27, 2023 |
| Second round | November 29-December 1, 2023 | December 22, 2023 |

*NOTE: Reception time: 9 AM–4 PM. (Excluding 12–1 PM on weekdays and Saturdays and Sundays)

2. Address to submit application documents

| |
|--|
| TO Wakayama University, Kankogakubu-kakari Address: 930 Sakaedani, Wakayama City, Wakayama, Japan 640-8510 |
|--|

Application documents must arrive at the registration office (Kankogakubu-kakari) of Graduate School of Tourism, Wakayama University by the last day of each application period.

Applicants must state “Application Documents for Master’s Program enclosed” on the front side of the envelope.

Applicants must send an email to tgakumu@ml.wakayama-u.ac.jp with details of the date and posting location after the documents are posted.

3. Application documents for Prequalification Individual Screening

| | |
|--|--|
| (1) Application form for Prequalification Individual Screening | Form (No. 1M) Please download the files from our website. |
| (2) Report of your current learning situation | Form (No. 2M) Please download the files from our Website. For verification, please submit the required documents, such as certificate(s) of qualification and research career. |
| (3) Official academic transcript | Original documents are required. If not issued in Japanese or English, please attach a certified translation in Japanese or English. |
| (4) University graduation certificate or certificate of expected graduation and a copy of the degree certificate | Original documents are required. If not issued in Japanese or English, please attach a certified translation in Japanese or English. |

Please visit our website at the following URL:

https://www.wakayama-u.ac.jp/tourism/en/Entrance_Examination/index.html

Examination for International Students

外国人留学生選抜

III. Number of Students Accepted

The total number of students who are admitted may consist of candidates from the general, working, and international categories.

| Major | Number of Admitted Students | |
|-------------------|-----------------------------|--------------|
| | First Round | Second Round |
| Master of Tourism | a few | TBD |

NOTICE: Depending on the number of applicants in the first round, the second round may not be held. The second round of recruitment and the number of applicants will be announced on the website of the Graduate School after the announcement of the successful applicants for the first round of recruitment.

IV. Screening Schedule

1. Application period

Application documents must reach us no later than the stated application dates.

Important: International applicants who live outside Japan at the time of application can only apply **for the first round** of the admission examination.

| | Application Period | Date of Examination | Result Notification |
|--------------|--------------------|--|---------------------|
| First Round | August 21-23, 2024 | September 23, 2023 *Backup Date: Sep 30, 2023 -Essay 9:30 – 11:00 -Interview 12:00 - | October 20, 2023 |
| Second Round | January 4-9, 2023 | February 10, 2024 *Backup Date: Feb 17, 2024 -Essay: 9:30 – 11:00 -Interview: 12:00 - | March 6, 2024 |

Note:

- Interviews will be held in either English or Japanese (It depends on the language used for writing Research proposal.).

- In case of schedule change because of natural disasters, it will be informed on the website below:

https://www.wakayama-u.ac.jp/tourism/en/Entrance_Examination/index.html

2. Address to submit application documents

TO Wakayama University, Kankogakubu-kakari

Address: 930 Sakaedani, Wakayama City, Wakayama, Japan 640-8510

Application documents must arrive at the registration office (Kankogakubu-kakari) of Graduate School of Tourism, Wakayama University by the last day of each application period.

On the front of the envelope, the applicants must state "Application Documents for Master's Program enclosed."

Applicants must send an email to tgakumu@ml.wakayama-u.ac.jp with details of the date and posting location after the documents are posted.

3. Prior consultation for applicants who need scholastic consideration

Applicants needing any scholastic consideration are advised to contact the Registration Office (Kankogakubu-kakari) one month before the first day of the application period.

Please notify us immediately in case of needing any consideration in taking examination or studying due to an unexpected accident after applying.

Please note that we may not be able to meet your request regarding examination considerations.

4. Application documents

| | |
|--|---|
| (1) Application form for the Master's Program | Form (No. 3M) Please download the files from our website. Please attach a photograph directly to the application form in the provided space. |
| (2) Research proposal / Study plan | Form (No. 4M) Please download the files from our website. Interview questions are provided based on your proposal/study plan. |
| (3) Official academic transcript | Original documents are required. If not issued in Japanese or English, please attach a certified translation in Japanese or English. |
| (4) University graduation certificate or certificate of expected graduation and a copy of degree certificate | Original documents are required. If not issued in Japanese or English, please attach a certified translation in Japanese or English. Applicants who intend to apply in accordance with eligibility category (9) do not require to submit this document. |
| (5) Copy of identification (Resident Card or Passport) | If you have a Resident Card, please attach copies of the two sides of the card. If you do not have a Resident Card, please attach copies of the pages of your passport that show your nationality, name, and duration of stay. |
| (6) Examination Admission Ticket | Please download the files from our website (No. 5M). Attach a photograph taken within the last three months. |

| | |
|---|---|
| (7) Proof of payment for entrance examination fee | Entrance examination fee: 30,000 JPY Credit card payment option available. Please contact tgakumu@ml.wakayama-u.ac.jp *Please let us know if you are a MEXT scholarship student. |
|---|---|

Please visit our website at the following URL:

https://www.wakayama-u.ac.jp/tourism/en/Entrance_Examination/index.html

5. Important notes on application

- (1) As a general rule, if all the requisite documents have not been submitted, the application will not be accepted.
- (2) Applicants will not be allowed to change any information after submission.
- (3) The entrance examination fee and application documents will not be returned once accepted.
- (4) If there are false statements on the application documents, admission can be revoked even after enrolment has been confirmed.
- (5) Applicants need to inform us in advance by email if applying from outside of Japan.

6. Sending of the Examination Admission Ticket

After receiving confirmation of the complete submission of all application documents, we will send a copy of the Examination Admission Ticket and the details of the examination schedule by email.

A copy of the Examination Admission Ticket will be sent by email within two weeks after the end of the application period. Please print it out and bring it with you at the time of the examination. If you do not receive it, please contact tgakumu@ml.wakayama-u.ac.jp

V. Screening

1. Screening context

| Subject | Allotted Points | Context |
|-----------|-----------------|---|
| Essay | 100 | The theme is provided in English and Japanese. Applicants can answer in either of the two languages. |
| Interview | 200 | Interviews will be held in either English or Japanese. (It depends on the language used for writing Research proposal.) Questions are provided in accordance with the applicants' proposal. |

2. Examination dates

| | Dates | Subject | Time |
|--------------|--------------------|-----------|------------|
| First Round | September 23, 2023 | Essay | 9:30–11:00 |
| | | Interview | 12:00– |
| Second Round | February 10, 2024 | Essay | 9:30–11:00 |
| | | Interview | 12:00– |

3. Test center

Building West 2, Wakayama University

4. Understanding when to take the examination

- (1) Please arrive at the test center early.
- (2) The time of the interview will be communicated on the day of the interview. Please note that interviews might finish late depending on the order of applicants.
- (3) You will be allowed to take the examination only if you arrive within 30 minutes past the commencement of the examination.
- (4) In addition, there may be other instructions regarding the examination.

5. Important notes on taking the examination

- (1) Please make sure that you bring the Examination Admission Ticket with you on the day of the examination. It will be sent by the registration office (Kankogakubu-kakari).
- (2) Please ensure that you arrive at least 30 minutes before the examination starts.

- ③ Once seated, you are not allowed to leave the examination room until the end of the examination.
- ④ If you feel ill, please raise your hand and follow the examiner's instruction.
- ⑤ Before the commencement of the examination, please turn off your mobile phone and any alarms set therein.
- ⑥ Applicants are permitted to carry only their Examination Admission Ticket, pencils, erasers, pencil sharpener, and watch (timekeeping function only) during the examination.

VI. Admission Announcement

1. The application ID numbers of successful applicants will be posted on the notice board at the Building West 4.

| | |
|--------------|---------------------------|
| First Round | October 20, 2023, 9:00 AM |
| Second Round | March 6, 2024, 9:00 AM |

2. The results will also be mailed to the applicants.
3. The results will be uploaded on our website during the following periods.
https://www.wakayama-u.ac.jp/tourism/en/Entrance_Examination/index.html

| | |
|--------------|--|
| First Round | From October 20, 2023, 12:00 PM Until October 25, 2023, 5:00 PM |
| Second Round | From March 6, 2024, 12:00 PM Until March 11, 2024, 5:00 PM |

4. Any other queries on items that are not described above will not be addressed.

VII. Enrolment Process

Information regarding enrolment will be sent to successful applicants. Successful applicants should complete the enrolment process by the prescribed date.

1. Entrance / Commencement date: April 2024

The first semester starts at the beginning of April and is completed by the end of September. The second semester starts at the beginning of October and is completed by the end of March.

2. Enrolment period: by March 15, 2024

International students may proceed with the admission procedure in the middle of February upon request because obtaining a student visa may take longer. Further information regarding the procedure will be included in the offer letter. If a successful applicant does not complete the procedure of enrolment, then he/she is regarded to have withdrawn his/her enrolment.

3. Enrolment and tuition fees

- (1) Enrolment fee: 282,000 JPY
- (2) Tuition fee per semester: 267,900 JPY (annual total: 535,800 JPY)

Please be mindful that payment of the enrolment fee should be made before starting the enrolment process, using the supplied transfer request form. Enrolment and tuition fees are subject to change without prior notice. Additional fees may apply.

4. Result disclosure of entrance examination

Information relating to the entrance examination will be disclosed along with the following details:

- (1) The total number of applicants, examinees who passed, and newly registered students will be listed on the University website.
- (2) Examination results: Applicants can claim their examination results.
 - ① Disclosure content: Scores of each subject and total points
 - ② Disclosure period: May–June (two months)
Students can receive their examination information from the registration office Monday to Wednesday within a limited period from 9 AM to 5 PM (except 12–1 PM and public holidays).
 - ③ Application for result disclosure: Please show your examinee number at the registration office, and fill out the application form.

◆ Contact

**Registration Office (Kankogakubu-kakari), Faculty of Tourism,
Wakayama University**

Address: 930 Sakaedani Wakayama City, Wakayama, Japan, 640-8510

TEL: +81-73-457-8542 **FAX:** +81-73-457-8540

E-mail: tgakumu@ml.wakayama-u.ac.jp

HP: <https://www.wakayama-u.ac.jp/tourism/en/>

VIII. Curriculum

IX. Researcher Profiles

Please refer to the following website for the curriculum and researcher profiles;

https://www.wakayama-u.ac.jp/tourism/graduate_college/

Wakayama University

How to make a Payment of Examination Fee by Credit Card

24 hours a day, 365 days a year, you can pay anytime! Easy, Convenient and Simple!

You can make a payment with your Credit Card



Web Application - Credit Card Transaction

Access

<https://e-shiharai.net/english/>



You can access from our website too!

1. Top Page

Click "Examination Fee".

2. Terms of Use and Personal Information Management

Please read the Terms of use and Personal Information Management.
Click "Agree" button located in the lower part of this page if you agree with these terms.
Click "Not agree" button located in lower part of this page if you do not agree with these terms.

3. School Selection

Click "Wakayama University".

4. School Information

Read the information carefully and click "Next".

5. Category Selection

Choose First to Fourth Selection and add to Basket.

6. Basket Contents

Check the contents and if it is OK, click "Next".

7. Basic Information

Input the applicant's basic information.
Choose your credit card and click "Next".

8. Credit Card Information

Input Credit Card Number (15 or 16-digits), Security Code and Expiration date.

9. Payment Result

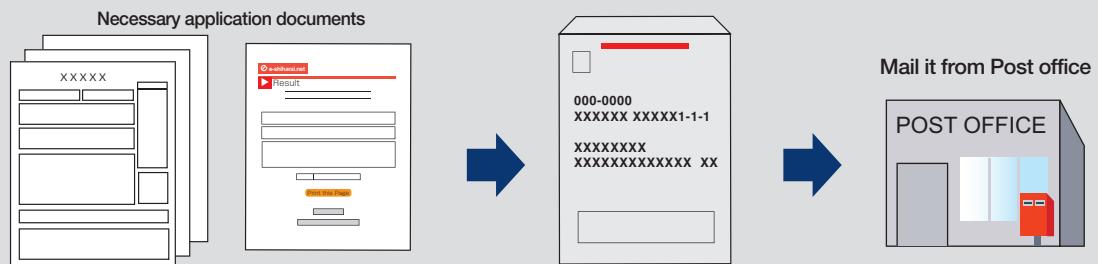
All of your application information is displayed. Check and Click "Confirm".

10. Credit Card Payment Completed

Click "Print this page" button and print out "Result" page.

Application

Enclose the printed "Result" page in an application envelope with other necessary application documents.



[NOTICE/FAQ]

- During payment periods and application periods mentioned in the application documents, you can make a payment anytime. Please confirm from application documents and complete payment in time for the application period.
- Please note that refund is not possible once you have made a payment of Entrance examination fee.
- On the last date of the payment period, please finish card settlement procedure by 15:00pm Japan time.
- It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information entered in the Basic Information page is the applicant's information.

- If you did not print out "Result" page, you can display it later on Application Result page. Please enter "Receipt Number" and "Birth Date" to redisplay.
- Please contact the credit card company if your card is not accepted.

■ Payment Commission

There is a fee for this payment transfer service, which applicants must pay in addition to the entrance exam fee.
Payment Commission 500yen

For questions or problems not mentioned here, please contact :

E-Service Support Center Tel : +81-3-5952-9052 (24 hours everyday)